

INSTRUCTIONS FOR VOTING IN THE NOVEMBER 7, 2023 SPECIAL ELECTION

The Downtown Parker Business Improvement District (BID) was formed by ordinance on August 21, 2023. Now, it is up to eligible voters to authorize the mill levy (the BID's primary funding mechanism) through a TABOR election per Colorado statute. Use these instructions to determine if you are eligible to vote in the election, and how to request and cast a ballot.

Basic eligibility

- Must be a registered Colorado voter,
- And, either: own taxable real property (e.g., **commercial property owner**), lease taxable real property (e.g., **business entity**), or, reside, within the Downtown Parker BID boundaries.

STEP 1 REQUEST FORMS

Reside within the BID?

I live and am registered to vote at an address within the BID.

- A ballot will be mailed to you automatically.

I live at an address within the BID, but am not registered to vote there.

- Fill out a BALLOT REQUEST FORM
- Update your registration with the County

Own property within the BID?

I own taxable real property within the BID in my own name.

- Fill out a BALLOT REQUEST FORM

I am affiliated with a legal entity that owns taxable real property in the BID.

- Fill out a DESIGNATION OF ELECTOR FORM to identify a person to vote on behalf of the entity

Lease property within the BID?

I lease taxable real property within the BID in my own name.

- Fill out a BALLOT REQUEST FORM

I am affiliated with a legal entity that leases taxable real property in the BID.

- Fill out a DESIGNATION OF ELECTOR FORM to identify a person to vote on behalf of the entity

Email your completed Ballot Request form or Designation of Election form to Courtney Linney, clinney@spencerfane.com, by October 31, 2023, in order to receive a ballot by mail. After October 31, ballots can still be obtained in person at Spencer Fane's Denver office. Voters may also complete the forms and ballot in-person up until 7pm on election day (November 7, 2023).

* Only one person can be designated by each entity, and each voter can only cast one vote in this election (multiple entities cannot designate the same person).

STEP 2 MAIL YOUR BALLOT

Once you receive a ballot in the mail:

- Complete as per the instructions included with the ballot. ***We recommend mailing your ballot no later than November 5th, as ballots must be received by 7:00pm on November 7th.***
- While you can submit ballot request and elector designation forms via email, you CANNOT SUBMIT BALLOTS ELECTRONICALLY. ***Mail your ballot to the address listed on the return envelope included with your ballot.***
- **DO NOT RETURN BALLOTS TO THE TOWN OR COUNTY.** Only ballots received at 1700 Lincoln Street, Suite 2000, Denver, CO 80203, will be counted.